

Welcome to the 2103-2014 Williams Elementary Arrival and Dismissal Plan.  
Safety First!

**Arrivals:**

8:15 – 8:30 Breakfast arrivals at the café door on the side circle driveway.

8:30 - All other students arrive. There is no supervision prior to 8:30.

8:35 – Bell rings to enter the building.

**8:45 – Marks Tardy. All students must be in their class BY 8:45.**

Kindergarten and First Grade line up on front sidewalk.

Grades, 2, 3, and 4 line up on basketball court.

Grade 5 line-up on front sidewalk to the right of the library.

PLEASE refrain from parking in the school parking lot, as staff needs to be able to access the lot.

Please DO NOT use the handicapped spaces during arrival and dismissal unless you have the right to.

Please DO NOT pass cars during car drop off or pick up.

**Dismissals - New this year:**

3:15 Dismissal of Walkers: Walkers are dismissed from 3 separate doors. For those walkers heading towards Doreen Street, Bernard Street, Bushey and Williams Street, we will be exiting from the two cafeteria doors. One door is on the Doreen Street side towards the back of the building and the other is at the circle exit. We will call these doors, **Doreen Exit** and **Williams Exit**. Parents waiting to meet their children for the Williams exit please wait at the baseball diamond crosswalk and the children will be delivered to you.

Walkers heading towards the front of the school, Bushey, Alba Ave, Paula Ave, and Jayne Ave, will exit through the main entrance doors. If you meet your children for this exit, please stand on the sidewalk near the gate. This exit is the **Bushey Exit**.

**The Front SIDEWALK and ENTRANCE is reserved for Williams Staff. The basketball courts are not open to play until dismissals are over. The front playground is available to children that are supervised by family; otherwise we expect all students and families to be exiting the school grounds at dismissal.**

3:17 Car Pick-Ups and Bus Dismissal. Cars are not allowed to enter for car pick-ups until waved into the driveway and all walkers have exited.

Busses will exit through the main entrance.

Car pick-ups will exit through the café door at the circle, and students will be called when cars are identified.

If you need to buckle your child in, please pull to the grassy area along the front playground to do so.

Please DO NOT pass cars during car pick-up unless directed by staff.

Same plan for half-day dismissals at 11:35. There is a map on the reverse side.

Please fill out bottom portion of this slip and return to school:

.....  
**My child** \_\_\_\_\_

**Will be a car pick-up** \_\_\_\_\_ **(name tags will be sent home to display for dismissal)**

**Will be a Doreen Exit** \_\_\_\_\_

**Will be a Williams Exit** \_\_\_\_\_

**Will be a Bushey Exit** \_\_\_\_\_

**Thank you for your help and please be patient as this is new and our new K's will join this dismissal on Sept. 22<sup>nd</sup>.**

